



# Mafube Local Municipality

## OFFICE OF THE MUNICIPAL MANAGER

64 J.J Hadebe Street  
P O Box 2  
FRANKFORT, 9830

Phone : 066 102 6792  
Fax : N/A  
E-mail: mufasamadibo@gmail.com

Enquiries: Mr. Dikeledi Madibo	20 September 2024
--------------------------------	-------------------

### EXTERNAL ADVERT

MAFUBE LOCAL MUNICIPALITY INVITES APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES WITH THE NECESSARY DRIVE, ENTHUSIASM AS WELL AS DEMONSTRATING COMPETENCY AND ABILITY TO PERFORM THEIR BEST, TO APPLY FOR THE FOLLOWING VACANCY. APPOINTMENTS WILL BE MADE IN LINE WITH THE MAFUBE LOCAL MUNICIPALITY'S EMPLOYMENT EQUITY POLICY

Directorate : Corporate Service  
Post : ICT OFFICER  
Salary : R245 788.61 – R 281 477.94per annum  
Duration : Permanent  
Center : Frankfort

Qualification and Experience.

Information Technology Diploma/ Degree - NQF Level 6/7  
3 Years experience in the Information Technology field.

### Duties and Responsibility

Coordinates specific sequences associated troubleshooting and problem-solving application problems and installs new software and/ or hardware by:

Diagnosing specific software related problems, configuring application security and interacting with vendors/consultant on corrective measures/ applicability of suggested solutions.Installing/configuring set-up commands, testing and solving of logs and conducting analysis and evaluation on the functionality of new application software.Maintaining data dictionaries/ directories and controlling the distribution and retention of data on various storage devices.Performing upgrades and repairs to components/ peripheral devices.Assisting with the basic operation issues and updating the Municipal website.Setting up, installing and testing new units prior to handover and monitoring functionality in the live environment.

Performs specific administrative activities associated with the functionality by:

Updating asset details of computer equipment and accessories located within the Municipality.Maintaining records of licenses permitting the use of specific software.

Generating process reports for submission to the immediate supervisor.

Forward your applications to:

The Acting Municipal Manager, Adv M.F Lepheana

Mafube Local Municipality

P.O Box 2

Frankfort, 9830

Or

Hands deliver applications at:

Municipal Building

64 JJ Hadebe Street

Frankfort, 9830

Applications must be accompanied by a signed covering application letter, Application form (obtainable from our website) a comprehensive CV and originally certified copies of: (ID) Identity Document, Driver's License and Qualifications.

NB: Faxed, e-mailed and late applications will not be considered

Enquiries: Me Dikeledi Madibo (HR Manager), Tel: 079 020 8159/0661026792

Closing date: 08<sup>th</sup>October 2024

---

Adv. M.F Lepheana

Acting Municipal Manager

Mafube Local Municipality