



Mafube Local Municipality

OFFICE OF THE MUNICIPAL MANAGER

64 J.J Hadebe Street
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FRANKFORT, 9830

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Enquiries: Mr. Tshepang Motloung

OUR REF: 10/1/1

Date: 22nd March 2024

EXTERNAL ADVERT

MAFUBE LOCAL MUNICIPALITY INVITES APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES WITH THE NECESSARY DRIVE, ENTHUSIASM AS WELL AS DEMONSTRATING COMPETENCY AND ABILITY TO PERFORM THEIR BEST, TO APPLY FOR THE FOLLOWING VACANCY. APPOINTMENTS WILL BE MADE IN LINE WITH THE MAFUBE LOCAL MUNICIPALITY'S EMPLOYMENT EQUITY POLICY

Directorate : Financial Services
Post : Manager: Budget
Salary : R397 045.41 – R471 954.63 per annum
Duration : Permanent
Location : Frankfort
Ref : HR19

Qualifications and Experience

Grade 12 plus An appropriate B Degree in Accounting/ Finance/ Auditing or Cost Management, 5 – 8 years relevant experience, Extensive knowledge of the Municipal Management System, GRAP and experience in preparation of the Annual Financial Statements. Valid Driver's License

Duties and Responsibilities

Implement the budget by opening votes for expenditure and allocation of budget in line with the cash flow projections. Provides guidelines for budgeting to Directorates by arranging and conducting budget workshop. Compare actual expenditure with the budget by checking monthly expenditure and total in debtors. Compile budget status reports on monthly basis and execute any legitimate instruction of Chief Financial Officer. Analyses Financial reports and scrutinizes project expenditure. Monitors the implementation of the budget in terms of financial and non-financial performance against service delivery. Compiles standing journals for operating budget expenditure, Develops, coordinates and implements policies and procedures relating to budgeting. Coordinates and report on the utilization of grants and donor funding in compliance with the division of revenue act and other applicable conditions of funding. Compilation of the Annual Financial Statement, Management of an effective costing system over capital projects and regular reporting. Compilation of Operational and Capital Budget to give effect to the IDP.

Please note: Applications will not be acknowledged, should you not be contacted within three (3) months after the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof. The municipality subscribes and promotes the principles of employment equity and affirmative action. The Municipality reserves the right not to make an appointment

if, in its view, no suitable candidate could be found. Only candidate who meet the above mentioned competencies will be shortlisted. Successful candidates will be subjected to competency assessments, qualification verification, security vetting and criminal records checking.

Forward your applications to:

The Acting Director Corporate Services, Me. Dikeledi Madibo
Mafube Local Municipality
P.O Box 2
Frankfort, 9830

Or

Email: mlmvacancies@gmail.com

Hand deliver applications at:

Municipal Building
Records Office
64 JJ Hadebe Street
Frankfort, 9830

Applications must be accompanied by fully completed application form (obtainable from our website) a comprehensive CV and originally certified copies of Identity Document, Driver's License and Qualifications.

NB: Faxed and late applications will not be considered

Enquiries: Mr. Tshepang Motloung (Acting HR Manager), Tel: 079 490 5873 / 082 898 1882

Closing date: 07th May 2024

Adv. M.F Lepheana
Acting Municipal Manager