



Mafube Local Municipality
OFFICE OF THE MUNICIPAL MANAGER

64 J.J Hadebe Street
P O Box 2
FRANKFORT, 9830

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| Enquiries: Mr. Tshepang Motloung | OUR REF: 10/1/1 Date: 12th April 2024 |
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EXTERNAL RE-ADVERT

MAFUBE LOCAL MUNICIPALITY INVITES APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES WITH THE NECESSARY DRIVE, ENTHUSIASM AS WELL AS DEMONSTRATING COMPETENCY AND ABILITY TO PERFORM THEIR BEST, TO APPLY FOR THE FOLLOWING VACANCY. APPOINTMENTS WILL BE MADE IN LINE WITH THE MAFUBE LOCAL MUNICIPALITY'S EMPLOYMENT EQUITY POLICY

Directorate : Office of the Municipal Manager
Post : Internal Auditor x 2
Salary : R245 788.61 – R281 477.94 per annum
Duration : Permanent
Location : Frankfort
Ref : HR08

Qualifications and Experience

National Diploma or Bachelor's Degree in Internal Audit or Equivalent, Progress towards CIA (Certified Internal Auditor) Certification, 2-5 years Internal Audit experience and understanding of Local Government Environment, Knowledge of the International Standards for Professional Practice of Internal Auditing, Sound IT skills, Valid driver's license.

Duties and Responsibilities

Reporting to the Head of Internal Audit (Chief Audit Executive), Candidates will be responsible for:

Obtaining a good understanding of the control environment being audited within the municipality (including information technology, internal financial control and risk management related aspects). Planning, execution and reporting of audit assignments as per risk based Internal Audit Plan. Executing audit field work in compliance with the approved Internal Audit Methodology and IIA standards; assessing the adequacy and effectiveness of governance risk management practices and internal controls. Identifying and clearly articulating root causes of issues identified and impact thereof, provide recommendations that will address the control weaknesses. Providing clear and sufficient audit evidence to support recommendations and audit opinions expressed based on the results of the work performed. Preparing quality and balanced audit reports to specified standards, encapsulating the control weaknesses identified and results of audit work performed, with minimal editorial changes. Executing audit assignments within the agreed budget and timelines. Assisting the Head of Internal Audit with other operational and reporting activities as required. Effective communication with the audit team and audit management. Participate in internal departmental work and key standing tasks such as Audit and Performance Committee reporting as requested. Respond to client needs and queries professionally and within agreed turn-around times.

Please note: Applications will not be acknowledged, should you not be contacted within three (3) months after the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority

(SAQA) and to attach the proof thereof. The municipality subscribes and promotes the principles of employment equity and affirmative action. The Municipality reserves the right not to make an appointment if, in its view, no suitable candidate could be found. Only candidate who meet the above mentioned competencies will be shortlisted. Successful candidates will be subjected to competency assessments, qualification verification, security vetting and criminal records checking.

Forward your applications to:

The Acting Director Corporate Services, Me. Dikeledi Madibo
Mafube Local Municipality
P.O Box 2
Frankfort, 9830

Or

Applications can be emailed to: mlmvacancies@gmail.com

Or

Hand delivers applications at:

Municipal Building
Records Office
64 JJ Hadebe Street
Frankfort, 9830

Applications must be accompanied by fully completed application form (obtainable from our website) a comprehensive CV and originally certified copies of Identity Document, Driver's License and Qualifications.

NB: Faxed and late applications will not be considered

Enquiries: Mr. Tshepang Motloun (Acting HR Manager), Tel: 079 490 5873 / 082 898 1882

Closing date: 29th April 2024 @ 12:00