



Mafube Local Municipality

OFFICE OF THE MUNICIPAL MANAGER

64 J.J Hadebe Street
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ENQ: Me. Dikeledi Madibo

OUR REF: 10/1/1

Date: 30th November 2023

EXTERNAL RE-ADVERT

MAFUBE LOCAL MUNICIPALITY INVITES APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES WITH THE NECESSARY DRIVE, ENTHUSIASM AS WELL AS DEMONSTRATING COMPETENCY AND ABILITY TO PERFORM THEIR BEST, TO APPLY FOR THE FOLLOWING VACANCY. APPOINTMENTS WILL BE MADE IN LINE WITH THE MAFUBE LOCAL MUNICIPALITY'S EMPLOYMENT EQUITY POLICY.

- Directorate** : Infrastructure Services
Post : Project Management Manager (PMU Manager)
Salary : R471 566 (Level 3) per annum
Duration : Permanent
Location : Frankfort
Ref : 10/1/1

Qualifications and Experience

National Diploma or Bachelor/BTech Degree in Civil Engineering or relevant equivalent qualification. Knowledge of Project management, MIG, EPWP and Civil Engineering Design Packages. Three(3) years relevant experience in Municipal Engineering. A valid code 08 driver's license. Registration with ECSA or SACPCMP will be an added advantage. Good communication and presentation skills. Computer literacy in MS Software packages viz. Word, Excel, MS Project etc.

Duties and Responsibilities

Monitor Existing Municipal Infrastructure. Responsible for the Implementation of the Municipal Maintenance Plan. Delivering Technical support and evaluating proposed project in alignment with respective Municipal IDPs and the regional and provincial growth and Development plans. Project Labour intensive projects in line with the EPWP frame work and the related reporting requirements. Ensure compliance with all legal aspects and conditions as required by the various spheres of Government. Conduct site visits/progress meetings to ensure compliance with Business Plans conditions, specifications and designs. Preparing monthly payments schedule documents. Maintain project performance data on a national database (MIS). Supporting and assisting with all legislative issues as required by MIG. Process related correspondence and assistance in report generation. Ensure compliance with OH&S and other related legislative framework. Assist with the preparation and implementing MIG capacity building business plans in alignment with the Municipal Business Plan, MIG orientation workshops etc. Assist with facilitating community liaison linkages to ensure full community

participating at all stages of a projects life cycle. Assist with the conducting bi-annual social economic impact assessments on selected projects as required by the MIG Units.


Please note: Applications will not be acknowledged, should you not be contacted within three (3) months after the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof. The municipality subscribes and promotes the principles of employment equity and affirmative action. The Municipality reserves the right not to make an appointment if, in its view, no suitable candidate could be found. Only candidate who meet the abovementioned competencies will be shortlisted. Successful candidates will be subjected to competency assessments, qualification verification, security vetting and criminal records checking.

- **The Acting Municipal Manager: Adv. M.F Lepheana; P.O Box 2; Frankfort; 9830, at email address: advlephe@gmail.com alternatively the applications can be hand delivered at the Municipality during office hours at 64 JJ Hadebe Street, Frankfort, Office no 6, Ground Floor, Office of the Acting Municipal Manager.**

Applications must be accompanied by a signed covering application letter, a comprehensive CV and originally certified copies of: (ID) Identity Document, Driver's License and Qualifications.

NB: Faxed and late applications will not be considered

Enquiries: Me. Dikeledi Madibo (Acting Director Corporate Services), Tel: 082 787 5092
Closing date: 27th December 2023



Adv. M.F Lepheana
Acting Municipal Manager