

DRAFT MASTER ROAD MAP FOR MAFUBE LOCAL MUNICIPALITY IN THE FREE STATE PROVINCE IN TERMS OF S139(5) (a) and (c) INTERVENTIONS READ TOGETHER WITH CHAPTER 13 OF THE MFMA

No	Process Activity	Output	Start date	End date	Responsibility	Comments
1.	Cabinet Resolution on the mode of intervention to the identified 43 municipalities in financial crisis	Cabinet Resolution	01.09.2021	15.11.2021	Minister of Finance	Completed
2.	Minister of Finance issues recommendation letter pertaining to intervention mode for identified municipalities in financial crisis to the Premier of Free State	Letter to Free State Province Premier	16.11.2021	19.11.2021	Minister of Finance	Completed
3.	Free State Provincial Exco Resolution	Free State Provincial EXCO Resolution	19.05.2022	14.06.2022	Free State Provincial EXCO	Completed
4.	MEC for Finance consults with all the affected municipalities	Consultative session with the municipality	06.07.2022	08.07.2022	MEC for Finance	Completed
5.	Formal request to NT Municipal Financial Recovery Service - MFRS (Minister of Finance) to provide mandatory intervention support to six (06) Free State municipalities	Letter of request to NT	01.06.2022	14.06.2022	Free State Provincial Executive (Provincial Treasury)	Completed
6.	Approval/Response letter by National Treasury	NT Response letter of approval	01.07.2022	04.07.2022	NT MFRS	Completed
7.	Working session with Provincial Treasury officials with regard to the preparation of the FRP Status Quo Assessment and the FRP	Consultation and inputs	06.07.2022	08.07.2022	NT MFRS/ Free State PT	Completed

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	through established workstreams led by MFRS					
8.	Communication of the Intervention (including citizen engagement at commencement of intervention) through media statement and publication to local news paper	Implemented Communication Strategy	11.07.2022	15.07.2022	PT/Municipality	Completed
9.	Stakeholder mobilisations Establishment of Inter- Provincial Task Team and Technical Task Team <ul style="list-style-type: none"> • Department of Water and Sanitation. • Department of Human Settlements. • Department of Tourism. • Department of Roads and Transport • SANRAL. • ESKOM. District (RBIG Projects).	Relevant stakeholders mobilised Political and Technical Task team identified and established	11.07.2022	15.07.2022	Free State COGTA	completed
10.	Desktop draft status quo assessment of the municipality	1st Draft Desktop Status Quo Assessment report	11.07.2022	15.07.2022	NT MFRS/Free State PT	completed
11.	Finalise Desktop draft Status quo assessment report	Final Draft Desktop Status Quo Assessment report	13.07.2022	15.07.2022	NT MFRS/Free State PT	
12.	Final Terms of Reference focusing on PEC Representative and experts with clear roles and responsibilities.	Deployment of team identified and vetting process commences	13.07.2022	15.07.2022	NT MFRS, FS PT, FS CoGTA, DCoGTA, MISA	

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13.	Determine Intervention Resourcing Strategy: <ul style="list-style-type: none"> - Identify key challenges and capacity gaps. - Terms of Reference for PEC Representative and support Team - Unlock funding for resourcing. - Provincial support. - Roles and responsibilities: (PT – Financial Management Support, CoGTA – Governance, Institutional and Service Delivery Support procurement arrangements. 	Terms of Reference finalized and signed off by MEC for Finance	13.07.2022	15.07.2022	NT MFRS, FS PT, FS CoGTA, DCoG, MISA	
14.	Appoint PEC Representative and required resources/ Mobilise available resources for the intervention	Resources confirmed and PEC and support team appointed	01.05.2022	01.06.2022	MEC for Finance in collaboration with MEC of CoGTA	PER appointed and gazette issued with TOR
15.	Introduction of the intervention team to the Municipal administration, labour, municipal council, communities provincial champions and District Mayor	Intervention team introduced Implemented Communication Strategy	04.07.2022	08.07.2022	MEC for Finance, MEC of CoGTA	Done
16.	Workstreams status quo assessment on the 4 sustainability pillars in accordance with the NT MFRS Assessment Framework	Status Quo assessment write-ups and key findings	18.07.2022	29.07.2022	NT MFRS/ PT & CoGTA, Sector Departments/ Intervention Team	Completed
17.	Stakeholder Workshop – engage on FRP Status Quo Report and Findings	FRP inputs	08.08.2022	08.08.2022	NT MFRS, DCoG, Provincial CoGTA, PT, SALGA	Done on 8 August 2022
18	Finalise Draft FRP assessment report with findings Site meeting	Draft SQ Reports	08.02.2023	15.02.2023	NT MFRS in consultation with PT and CoGTA	Meeting held on 08 February 2023 on the Draft SQA

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19.	Meeting with the Workstreams and collate inputs of the draft SQA	Draft SQA report	08.03.2023	08.03.2023	NT MFRS in consultation with PT and CoGTA	Meeting held on 10 March 2023.
20	Updating of the SQA with comments from the workstreams	Draft SQA report	11.03.2023	24.03.2023	NT MFRS in consultation with PT and CoGTA	completed
21	Solicit input from the council on the state of affairs to update the SQA	Status Quo Assessment/ FRP inputs	31.03.2023	31.03.2023	NT MFRS in consultation with PT and CoGTA	Session held with the council on 05 April 2023
22.	Consultation with major creditors and organised labour (MFMA S141(3)(a))	Status Quo Assessment/ FRP inputs	03.04.2023	06.04.2023	NT MFRS, CoGTA, FS Province (municipality, creditors, and organised labour)	Session held on 12 April 2023
23.	Distribute updated assessment reports with findings for comments to the municipality, CoGTA, Provincial Treasury, Provincial CoGTA, National Treasury and National Treasury counterparts.	Status Quo assessment inputs	04.04.2023	06.04.2023	NT MFRS	Completed
24.	Consideration of comments and finalise Status quo assessment report with findings.	Status Quo Assessment Report	11.04.2023	12.04.2023	NT MFRS	Completed
25.	Submission of Status quo assessment reports to the MEC for Finance (MFMA S139(1)(a)(v) of the MFMA)	MEC Submission	24.04.23	28.04.2023	NT MFRS	Submitted 19 May 2023
26.	Finalise Draft FRP and Implementation Plan (in compliance with MFMA S142 criteria) with due consideration of FRP previously approved if applicable	Draft FRP	02.05.2023	03.05.2023	NT MFRS	Completed
27.	Distribute Draft FRP and Implementation Plan for comments to the municipality, Provincial Treasury, Provincial Cogta and National Treasury counterparts, CoGTA	FRP inputs	04.05.2023	05.05.2023	NT MFRS	Completed

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28.	Consideration of all comments on the Draft FRP	Draft FRP updated	05.05.2023	05.05.2023	NT MFRS	Completed
29	Finalise Final Draft FRP	Final Draft FRP	05.05.2023	05.05.2023	NT MFRS	Completed
30.	Presentation of the FRP to Council	Final Draft FRP	08.05.2023	08.05.2023	NT MFRS	Done 29 May 2023
	Submission of the Final Draft FRP, for comments to the municipality, MEC for Finance, MEC Cogta, Provincial SALGA, Organised labour, any supplier or creditor of the municipality on request (MFMA S141(3)(c))	Final Draft FRP	08.05.2023	22.05.2023	NT MFRS	Submitted 19 June 2023
31.	Publication of FRP for public comments (MFMA S141(3)(c)). Submit publication notices for publication in municipal newspapers (14 days)	Final Draft FRP	09.06.2023	11.07.2023	NT MFRS	It was published on 09 June 2023 and an erratum was issued on 30 June 2023 to allow the public to have access to the documents as there were complaints that the documents were uploaded late on the municipal website
32.	Consolidate all public and other stakeholder inputs into the Final Draft FRP	Published FRP	11.07.2023	26.07.2023	Municipal Manager supported by FSPT	Over 500 comments were received in total and interested parties MBF, Rural Maintenance, AFRI

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						forum and Mafube residence
33.	Submission of the FRP to the MEC for Finance (MFMA S141(4))	Final Draft FRP	28.07.2023	28.07.2023	NT MFRS	18 August 2023
34.	Verification if prescribed processes and criteria have been followed in developing the FRP (MFMA S143(2))	FRP submission	21.08.2023	24.08.2023	NT MFRS	
35.	Approval of FRP by the MEC for Finance (MFMA S143(2))	MFMA S141 Compliance	25.08.2023	25.08.2023	MEC for Finance	
36.	Submission of approved FRP to the Municipality, MEC of Cogta, Auditor General, and Provincial SALGA (MFMA 143(3))	FRP approved	29.08.2023	30.08.2023	MEC for Finance	
37.	Institutionalise IGR Structure for FRP monitoring and oversight	FRP submissions	01.09.2023	04.09.2023	MEC for Finance	
38.	Monthly progress reporting in accordance with the reporting framework	IGR Structure	01.10.2023	Monthly	PER, DCOG and NT MFRS	
39.	Compile quarterly FRP assessment review reports on the intervention and send them to the Municipality, Minister of CoGTA, MECs Finance and CoGTA, FSPL, SALGA (Section 147 (1)(b) of the MFMA)	Quarterly MEC Reviews	01.10.2023	Quarterly	MEC for Finance assisted by NT MFRS	