



Mafube Local Municipality

OFFICE OF THE MUNICIPAL MANAGER

64 J.J Hadebe Street
P O Box 2
FRANKFORT, 9830

Phone : 058 813 1051
Fax : 058 813 3072
E-mail: info@mafube.gov.za

ENQ: I Ngozo

OUR REF: 10/1/1

Date: 04th January 2023

EXTERNAL ADVERT

MAFUBE LOCAL MUNICIPALITY INVITES APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES WITH THE NECESSARY DRIVE, ENTHUSIASM AS WELL AS DEMONSTRATING COMPETENCY AND ABILITY TO PERFORM THEIR BEST, TO APPLY FOR THE FOLLOWING VACANCY. APPOINTMENTS WILL BE MADE IN LINE WITH THE MAFUBE LOCAL MUNICIPALITY'S EMPLOYMENT EQUITY POLICY.

- 1. Directorate : Infrastructure Services**
Post : Project Management Manager (PMU Manager)
Salary : R346 963 (Level 3) per annum (Negotiable)
Duration : Permanent
Location : Frankfort
Ref : 10/1/1

Qualifications and Experience

National Diploma or Bachelor/BTech Degree in Civil Engineering or relevant equivalent qualification. Knowledge of Project management, MIG, EPWP and Civil Engineering Design Packages. Three(3) years relevant experience in Municipal Engineering. A valid code 08 driver's license. Registration with ECSA or SACPCMP will be an added advantage. Good communication and presentation skills. Computer literacy in MS Software packages viz. Word, Excel, MS Project etc.

Duties and Responsibilities

Monitor Existing Municipal Infrastructure. Responsible for the Implementation of the Municipal Maintenance Plan. Delivering Technical support and evaluating proposed project in alignment with respective Municipal IDPs and the regional and provincial growth and Development plans. Project Labour intensive projects in line with the EPWP frame work and the related reporting requirements. Ensure compliance with all legal aspects and conditions as required by the various spheres of Government. Conduct site visits/progress meetings to ensure compliance with Business Plans conditions, specifications and designs. Preparing monthly payments schedule documents. Maintain project performance data on a national database (MIS). Supporting and assisting with all legislative issues as required by MIG. Process related correspondence and assistance in report generation. Ensure compliance with OH&S and other related legislative framework. Assist with the preparation and implementing MIG capacity building business plans in alignment with the Municipal Business Plan, MIG orientation workshops etc. Assist with facilitating community liaison linkages to ensure full community participating at all stages of a projects life cycle. Assist with the conducting bi-annual social economic impact assessments on selected projects as required by the MIG Units.

Please note: Applications will not be acknowledged, should you not be contacted within three (3) months after the closing date of the advertisement, please consider your application unsuccessful. Qualifications and SA citizenship checks will be conducted on all short-listed candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof. The municipality subscribes and promotes the principles of employment equity and affirmative action. The Municipality reserves the right not to make an appointment if, in its view, no suitable candidate could be found. Only candidate who meet the abovementioned competencies will be shortlisted. Successful candidates will be subjected to competency assessments, qualification verification, security vetting and criminal records checking.

Forward your applications to:

The Municipal Manager, Mr. L.J. Ralebenya
Mafube Local Municipality
P.O. Box 2
Frankfort, 9830

Or

Hand deliver applications at:

Municipal Building
64 JJ Hadebe Street
Frankfort, 9830

Applications must be accompanied by a signed covering application letter, a comprehensive CV and originally certified copies of: (ID) Identity Document, Driver's License and Qualifications.

NB: Faxed, e-mailed and late applications will not be considered

Enquiries: Mr. Isaac Ngozo (Acting Director Corporate Services), Tel: 058 813 8110

Closing date: 13th February 2023



Adv. M.F. Lepheana
Acting Municipal Manager