



**Mafube Local Municipality**  
 OFFICE OF THE MUNICIPAL MANAGER  
 64 J.J Hadebe Street  
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 FRANKFORT, 9830

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## EXTERNAL-ADVERTISEMENT

Date: 26 July 2022

**Mafube Local Municipality** comprises of the following towns:**Frankfort, Villiers, Tweeling and Cornelia**. Mafube Local Municipality subscribes to the principles of affirmative action and all accompanying regulations that seek to address the imbalances of the past and need to appoint a suitable and experienced person in the under mentioned position. People with the skill and expertise to discharge the duties of the undermentioned position are invited to apply.

JOB ADVERTISEMENT			
<b>JOB TITLE</b>	<b>MUNICIPAL MANAGER</b>		
<b>TERM OF APPOINTMENT</b>	5 years fixed term performance-based contract (contract not exceeding a period ending 1 year after the election of the next council of the municipality). To be appointed in terms of Section 57 of Municipal Systems Act 32 of 2000 and Section 82 of the Municipal Structures Act 117 of 1998		
<b>PLACE TO BE STATIONED</b>	Frankfort		
<b>REMUNERATION PACKAGE</b>	As per the Government Gazette No.43122 dated 20 March 2020 for a Category 3 municipality		
	<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
	R 1, 067,587	R 1, 227, 113	R 1, 386, 637
<b>REQUIREMENTS</b>	B. Degree in Public Administration/ Political Science/ Social Sciences/ Law or equivalent* A minimum of five (5) years' experience at senior management level, preferably in Local Government* Extensive experience in financial management, policy development and management, strategic planning and implementation, programme management, monitoring and evaluation, and reporting on service delivery * Valid driver's license.		
<b>ADDED ADVANTAGE</b>	Compliance with the minimum competency levels as prescribed by the Government Gazette No. 29967 of 15 June 2007 is essential* Registration with a professional body.		
<b>KNOWLEDGE</b>	Extensive practical knowledge of legislation governing local government and other related legislation* Advanced understanding and experience in institutional governance systems and performance management (preferably in local government)* Advanced understanding of Council operations and system of delegation of powers* Understanding of good governance practices, namely internal audit, risk management, etc.* Experience in community facilitation and networking.		
<b>PERSONAL ATTRIBUTES</b>	Integrity, honesty, maturity and courtesy * Diplomacy and commitment to providing progressive democratic and accountable government* Strategist and excellent corporate planner * Excellent		

	<p>communication and motivational skills * Customer focused * Advanced negotiation skills * Analytical thinker * Diversity management skills.</p>
<p><b>KEY PERFORMANCE AREAS</b></p>	<p>Carry out the duties of the Municipal Manager as contained in section 55 of the Municipal Systems Act 32 of 2000 * Implement the municipality's integrated development plan and monitor its progress in terms of implementation * Responsible for the formation and development of an economic, effective, efficient and accountable administration * Manage the municipality's administration in accordance with the Municipal Systems Act (MSA) and other applicable legislation * Manage the provision of services to the local community in a sustainable and equitable manner * Appoint staff other than those referred to in terms of section 56 of the MSA, subject to the Employment Equity Act 55 of 1998 * Ensure effective utilization, training and discipline of staff * Provide sound and strategic advice to political structures and political office-bearers of the municipality * Manage communication between the municipality's administration and its political structures * Exercise any powers and duties delegated by the municipal council, or sub-delegated by other delegating authorities of the municipality, to the Municipal Manager * Ensure the implementation of national and provincial legislation applicable to the municipality * Perform any other function that may be assigned by the Municipal Council.</p>
<p><b>APPLICATIONS</b></p>	<p>Application forms can be accessed from Annexure C of the Regulations for the Appointment and Conditions of Employment for Senior Managers of 2014, Government Gazette 37245 or be downloaded directly from the internet at <a href="http://www.gpwonline.co.za">www.gpwonline.co.za</a> (NB: all applications must be on the application form), which must be accompanied by Curriculum Vitae, originally certified copies of qualifications, drivers licence and ID to: <b>The Mayor: CllrTIMotsoeneng; P.O Box 2; Frankfort; 9830, alternatively the applications can be hand delivered at the municipality during office hours to no. 64 JJ Hadebe Str, Frankfort, in the office of the Administrator, Office no 9, First Floor.</b></p> <p><b>(It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof)</b></p> <p><b>NOTE: No faxed or emailed applications will be accepted.</b> No applications will be considered if it is not on the official application form.</p> <p><i>The Municipality will subject shortlisted candidates to qualification verification, reference checks, and security vetting. Prior to appointment the successful candidate will undergo a competency-based assessment over 2-days, at the cost of the municipality.</i></p> <p><i>The successful candidate will be required to sign an employment contract on or before assumption of duty, and within 60 days of appointment a performance agreement as well as the necessary Disclosure of Financial Interest Forms.</i></p> <p><i>Direct or indirect canvassing for preferential treatment will result in automatic disqualification of affected candidate.</i></p>

	<i>Correspondence will be limited to short listed candidates only. Applicants who have not been contacted within 30 Days from closing date should consider their application unsuccessful.</i>
<b>CONTACT PERSON FOR ENQUIRIES</b>	Mr TI Motsoeneng063 644 9028
<b>CLOSING DATE OF APPLICATIONS</b>	<b>26 August 2022</b>

**Approved by:**

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**Mr TI Motsoeneng**  
**Mayor**  
**Mafube Local Municipality**