



# Mafube Local Municipality

## MUNICIPAL MANAGER

64 J.J Hadebe Street  
P O Box 2  
FRANKFORT, 9830

Phone : 058 813 1051/9700  
Fax : 058 813 3072  
E-mail: info@mafube.gov.za

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FORM (For publication on Mafube Local Municipality Notice Boards and Website)

Requested by	Daniel Rampai (SCM: Procurement Clerk)
Contact Number	078 524 0224

Formal Written Price Quotation are hereby requested in accordance with SCM Regulations, Sec 18 of the Municipal Finance Management Act.56 of 2003 and Municipal SCM Regulation, to purchase/render items that could be above the value of R30 000.00(Vat Incl.)

SCM Unit hereby invites Quotation for the following goods/services.

RFQ No:	Description of Goods/Services
Scm:006/2022/23	Supply and Delivery of Stationery
Scm:007/2022/23	Supply and Delivery of Build-in File Cabinets
Scm:008/2022/23	Supply and Delivery of Cleaning Materials
Scm:009/2022/23	Supply and Delivery of Roads Equipment

Evaluation Criteria:

80/20 Preference Points Scoring System

Price 80

B-BBEE Status Level of Contribution 20

COMPULSORY Documents Required	<ul style="list-style-type: none"><li>• ORIGINAL Tax Clearance Certificates;</li><li>• B-BEE Verification Certificate issued by SANAS / Sworn Affidavit;</li><li>• Proof of Municipal Services LATEST statement;</li><li>• Certify copy of the Company Registration Certificate</li><li>• Formal Written Price Quotation</li><li>• Central Supplier Database (CSD) Summary Report</li></ul>
Other RFQ Information	<ul style="list-style-type: none"><li>• RFQ received later or by way of post, fax or Email will under no circumstances be considered</li><li>• Incomplete Bid document will be disqualified</li><li>• The Mafube Local Municipality reserves the right to appoint or not to appoint the lowest service providers</li><li>• All bidders must be registered with the National Treasury Central Supplier Database. Mafube LM will be unable to do business with Bidders who does not have a CSD Vendor Number.</li><li>• Failure to comply with the above mentioned conditions may invalidate your Quote</li><li>• Preference will be given to Services Providers who reside in Mafube Local Municipality</li><li>• The municipality will not be able to do business with bidders who owe municipal rates and taxes for more than 90 days</li></ul>
Submission of Quotations (sealed in envelopes)	<ul style="list-style-type: none"><li>• Municipality Tender Box (Mafube LM Tender Box, First Floor)</li><li>• Sealed envelope must be labelled with a quote description or reference number provided</li></ul>
Closing Date and Time	<ul style="list-style-type: none"><li>• <b>02 August 2022 @11:00</b></li></ul>

RFQ shall be available in Room 4 Mafube LM Office at 64 JJ Hadebe Street Frankfort 9830 at a Cost of **R90.00** each as from the 25<sup>th</sup> July 2022. All enquiries regarding this RFQ must be directed to Ramokebe Rampai / Seipati Mokoena @ 058-813 8110

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Mr. L.Josie Ralebenya (Municipal Manager)

Date: 25 / 07 / 2022